

APPENDIX 3: SENIOR EMPLOYEES EXPENSES 01 SEPTEMBER 2013 TO 31 OCTOBER 2013

	Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	Reporting Period Total 1 Sep 2013 to 31 Oct 2013	Year to Date Total
Private Office							
Chief of Staff and Deputy Mayor, Policy and Planning	-	-	13.18	2,221.04	6,320.30	8,554.52	13,376.17
Deputy Mayor for Transport	-	-	-	155.98	245.38	401.36	5,061.88
Deputy Mayor for Housing, Land and Property	-	6.00	151.62	-	95.00	252.62	672.37
Deputy Mayor for Policing and Crime	-	-	-	-	-	-	-
Deputy Mayor for Education and Culture	-	-	-	-	-	-	525.27
Director of Communications & External Affairs	-	-	-	191.98	285.00	476.98	1,860.87
Advisor for Olympic and Paralympic Legacy	-	-	-	-	-	-	-
Environment and Political Advisor	-	-	-	546.85	-	546.85	744.58
Senior Advisor for Team London, Volunteering, Charities & Sponsorship	-	-	-	-	-	-	123.44
Senior Adviser - Mentoring	-	-	-	-	-	-	-
Chief Economic Advisor	-	166.45	52.20	159.95	2,979.42	3,358.02	7,749.37
Cycling Commissioner	-	-	-	-	-	-	1,078.09
Chair of London Food	-	185.00	273.74	-	24.64	483.38	483.38
Assembly & Secretariat							
Executive Director of Secretariat	-	-	14.50	-	-	14.50	14.50
Head of Special Projects and Elections	-	23.00	11.27	-	-	34.27	60.39
Head of Assembly External Relations	-	-	-	-	-	-	-
Head of Scrutiny and Investigation	-	-	-	-	-	-	-
Head of Committee and Member Services	-	-	-	-	-	-	-
External Affairs							
Assistant Director - London Engagement	-	-	-	-	-	-	175.00
Head of Public Liaison and Community	-	-	-	-	-	-	-
Head of Media	-	-	-	159.95	1,327.80	1,487.75	2,407.00
Commercial Director	-	-	-	-	-	-	-
Community & Intelligence							
Head of Paid Service and Executive Director - Communities & Intelligence	-	-	-	-	-	-	-
Assistant Director - Intelligence and Analysis	-	-	-	-	116.83	116.83	559.79
Assistant Director - Health and Communities	-	86.00	35.50	1,054.01	15.49	1,191.00	1,351.00
Head of Education and Youth	-	-	-	-	-	-	-
Head of Governance and Resilience	-	-	-	-	-	-	-
Programme Director, Team London and Sustainable Development Manager	-	-	14.60	-	-	14.60	14.60
Programme Director Team London	-	-	-	-	-	-	-
Development & Environment							
Executive Director of Development, Enterprise and Environment	-	-	13.18	-	-	13.18	13.18
Assistant Director - Business and Enterprise	-	-	-	-	-	-	-
Assistant Director - Environment	-	10.00	34.00	-	-	44.00	886.49
Head of Transport	-	-	-	-	-	-	-
Assistant Director - Regeneration	-	40.00	-	-	-	40.00	40.00
Assistant Director Capital Projects and Design	-	-	-	-	-	-	-
Assistant Director - Planning	-	-	-	-	-	-	102.10
Resources							
Executive Director - Resources	-	-	-	-	-	-	180.00
Assistant Director - Group Finance	-	-	31.50	-	-	31.50	64.40
Head of Financial Services	-	-	-	-	-	-	72.60
Head of Technology Group	-	-	-	-	-	-	-
Assistant Director - Human Resources & Organisational Development	-	-	-	-	-	-	-
Head of Facilities Management	-	-	-	-	-	-	-
European Programme Director	-	-	136.17	-	-	136.17	782.79
Housing and Land							
Executive Director of Housing and Land	-	-	25.90	-	-	25.90	1,107.78
Assistant Director - Programme Policy and Services	-	-	-	-	-	-	-
Head of Area, North East London	-	-	-	-	-	-	193.30
Head of Area, North West London	-	-	-	-	-	-	-
Assistant Director - Strategic Projects and Property	-	-	-	-	-	-	433.63
Head of Area, South London (Left 10/06/13)	-	-	-	-	-	-	45.30
Reporting Period Total - 01 September 2013 to 31 October 2013	-	516.45	807.36	4,489.76	11,409.86	17,223.43	
Year to Date Total - 01 April 2013 to 31 October 2013	-	1,924.59	2,228.73	20,101.13	15,924.82		40,179.27

APPENDIX 3

Chief of Staff and Deputy Mayor, Policy and Planning

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL	Date	Details
			41.50		41.50	28/03/13	Flight from Kuwait to Doha during the Mayor Official Visit to the Gulf. This flight was refunded with a cancellation fee of £41.50
			118.45		118.45	12/04/13	Change of flight time from Dubai to Doha during the Mayor Official Visit to the Gulf
				177.65	177.65	12/04/13	
				463.20	463.20	15/04/13	Accommodation costs from 13/04/13 to 15/04/13 in Dubai during the Mayor Official Visit to the Gulf
				559.50	559.50	15/04/13	Business entertaining dinner in Dubai on 14 April 2013 during the Mayor Official Visit to the Gulf. Attendees include six member of the Mayoral team, British Consul General, L&P officer and a photographer
				181.20	181.20	15/04/13	Accommodation costs from 15/04/13 to 16/04/13 in Abu Dhabi during the Mayor Official Visit to the Gulf
				453.40	453.40	18/04/13	Accommodation costs from 16/04/13 to 18/04/13 in Dubai during the Mayor Official Visit to the Gulf
				15.20	15.20	18/04/13	Lunch at Emirates Towers Hotel in Dubai during the Mayor Official Visit to the Gulf. Cost was equally proportioned between six members of the Mayoral team
				595.20	595.20	23/04/13	Accommodation costs from 18/04/13 to 21/04/13 in Doha during the Mayor Official Visit to the Gulf
				1,080.66	1,080.66	23/04/13	Business entertaining dinner at Doha Hotel for 10 business delegates, two L&P staff, two representatives from British Embassy and five others GLA officers - Mayor Official Visit the Gulf
				890.44	890.44	04/06/13	Business entertaining for 22 people in Abu Dhabi during the Mayor Official Visit to the Gulf. Attendees include 15 business delegates, two L&P staff and five members of the Mayoral team. Cost per person £40.48
			2,061.09		2,061.09	02/05/13	Return flights to Kuala Lumpur to attend Coordination Meetings in preparation for London hosting World Islamic Economic Forum
				289.14	289.14	15/05/13	Accommodation to attend coordination meeting at Kuala Lumpur of the World Islamic Economic Forum
				24.00	24.00	03/06/13	Hire of mobile phone to use in China during business trip in Beijing
				408.00	408.00	08/06/13	Accommodation costs from 06/06/13 to 08/06/13 at Kerry Hotel during business trip in Beijing
				1,182.71	1,182.71	03/07/13	Business entertaining lunch for Mayor of Kuala Lumpur and delegation visiting for ceremony at Battersea Power Station development - approximately 35 attendees
				13.18	13.18	29/07/13	Travel from London Fenchurch Street to Laindon to visit London Gateway port and logistic park on 30.07.13
0.00	0.00	13.18	2,221.04	6,320.30	8,554.52		

Deputy Mayor for Transport

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL	Date	Details
			155.98		155.98	25/04/13	Flight from London to Belfast and return to visit a factory manufacturing new bus for London in Ballymena in May 2013
				235.38	235.38	01/06/13	Accommodation costs at Sheraton Tribeca - speaking at the New York
				10.00	10.00	18/06/13	Breakfast - speaking at CITY Age Summit New York
0.00	0.00	0.00	155.98	245.38	401.36		

Deputy Mayor for Housing, Land and Property

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL	Date	Details
	6.00				6.00	13/06/13	Taxi from Hammersmith to River Café, W6 - Speaking engagement for media interview
		151.62			151.62	26/06/13	Travel from London Euston to Manchester Piccadilly for CIH conference
				95.00	95.00	26/06/13	Accommodation at Garden Hotel Manchester for CIH Conference
0.00	6.00	151.62	0.00	95.00	252.62		

Director of Communications and External Affairs

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL	Date	Details
			191.98		191.98	07/05/13	Return flights from London to Belfast accompanying the Mayor to Ballymena visit the factory for the New Bus for London
				285.00	285.00	03/09/13	Hotel accommodation in Manchester while attending Conservative Party Conference

0.00	0.00	0.00	191.98	285.00	476.98
------	------	------	--------	--------	--------

Environment and Political Advisor

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL	Date	Details
				546.85	546.85	03/05/13	Flight from London to New York and return to be part of the panel interviewing candidates for the role of Executive Director of C40

0.00	0.00	0.00	546.85	0.00	546.85
------	------	------	--------	------	--------

Chief Economic Advisor

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL	Date	Details
				44.15	44.15	07/01/13	Business entertaining lunch with Executive Director, Bank of England
	8.00				8.00	17/01/13	Taxi from Mansion House to London Bridge following Government Dinner due to late finish
		14.20			14.20	23/01/13	Travel from Oxted to City Airport for Davos flight
		10.80			10.80	25/01/13	Travel from City Airport to Oxted return from Davos
				4.89	4.89	28/01/13	Tea meeting with FT representative and member of press team
	6.00				6.00	29/01/13	Taxi from Talk and Dinner in City to London Bridge for Accumulation Society
				3.14	3.14	29/01/13	Tea meeting with Economic Consultant
		23.00			23.00	04/02/13	Travel from London to Cambridge and return for speaking at Cambridge University event on "Balance Economic and Financial Power"
	11.80				11.80	12/02/13	Taxi from opening of London Stock Exchange to Asia House for speaking event due to time constraints
	9.50				9.50	12/03/13	Taxi from City Hall to BA for speaking event due to time constrain
	8.50				8.50	12/03/13	Taxi from speaking event to station late evening
			41.50		41.50	28/03/13	Flight from Kuwait to Doha during the Mayor Official Visit to the Gulf. This flight was refunded with a cancellation fee of £41.50
			118.45		118.45	12/04/13	Change of flight time from Dubai to Doha during the Mayor Official Visit to the Gulf
				231.60	231.60	15/04/13	Accommodation costs from 13/04/13 to 15/04/13 in Dubai during the Mayor Official Visit to the Gulf
				181.20	181.20	15/04/13	Accommodation costs from 15/04/13 to 16/04/13 in Abu Dhabi during the Mayor Official Visit to the Gulf
				453.40	453.40	18/04/13	Accommodation costs from 16/04/13 to 18/04/13 in Dubai during the Mayor Official Visit to the Gulf
				1,275.70	1,275.70	18/04/13	Business entertaining dinner for 20 people in Dubai on 16 April 2013 during the Mayor Official Visit to the Gulf. Attendees include eight business delegates, two L&P staff, four representatives from the British Embassy and six members of the Mayoral team
				15.20	15.20	18/04/13	Lunch at Emirates Towers Hotel in Dubai during the Mayor Official Visit to the Gulf. Cost was equally proportioned between six members of the Mayoral team
				446.40	446.40	23/04/13	Accommodation costs from 18/04/13 to 20/04/13 in Doha during the Mayor Official Visit to the Gulf
	7.00				7.00	19/06/13	Taxi to station following late finish of Chancellor's dinner at Mansion House
		2.10			2.10	24/06/13	Travel to Lloyds of London for Mayoral visit
				323.74	323.74	25/06/13	Accommodation cost in Paris to attend Institute of International Finance conference as a speaker
		2.10			2.10	25/06/13	Travel to Kings Cross for train to Paris on work speaking engagement
	115.65				115.65	26/06/13	Taxi from Heathrow to Kent due to late arrival from a conference in Paris

0.00	166.45	52.20	159.95	2,979.42	3,358.02
------	--------	-------	--------	----------	----------

Chair of London Food

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL	Date	Details
				33.45	33.45	09/01/13	Travel from London to Wolverhampton - meeting with Pundland CEO
	20.50				20.50	09/01/13	Taxi from and back to Wolverhampton BR - meeting with Punland CEO
	14.00				14.00	16/01/13	Taxi from Home to SW1 - meeting with DWP advisors
				24.64	24.64	18/01/13	Business entertaining lunch with Kids's Company - discussion of food policy
	22.00				22.00	30/01/13	Taxi from Home to Leon Restaurant to discuss school food policy
	12.00				12.00	31/01/13	Taxi from City Hall to Holborn - meeting with Tesco Head of Communications
	13.50				13.50	12/02/13	Taxi from SW1 to City Hall for Harrison's school food meeting
	10.50				10.50	13/02/13	Taxi to Alexandra Rose charity for funding discussion
	15.00				15.00	14/02/13	Taxi from City Hall to meeting with FareShare, Deptford
	15.00				15.00	14/02/13	Taxi from Deptford to City Hall following meeting with FareShare

13.00					13.00	19/02/13	Taxi from Westminster to City Hall - meeting with Member of Parliament for South Thanet
14.00					14.00	06/03/13	Taxi from Home to Brasserie Blanc restaurant to launch apprenticeships programme
18.00					18.00	19/03/13	Taxi from Home to Connaught Rooms at WC2 for Children's Food Conference
17.50					17.50	20/03/13	Taxi from City Hall to Suffolk Place for lunch with Mary Robinson
	240.29				240.29	27/06/13	Flight from London to Glasgow for meeting this staff Caledonian University

0.00	185.00	273.74	0.00	24.64	483.38
-------------	---------------	---------------	-------------	--------------	---------------

Executive Director of Secretariat

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL
		14.50			14.50
0.00	0.00	14.50	0.00	0.00	14.50

Date	Details
14/08/13	Travel from Euston to Milton Keynes - visit to Intel led for GLA Elections

Head of Special Projects and Elections

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL
		11.27			11.27
	15.00				15.00
	8.00				8.00
0.00	23.00	11.27	0.00	0.00	34.27

Date	Details
14/08/13	Travel from London Euston to Milton Keynes return, meeting with IntElect re e-counting contract
14/08/13	Taxi from Waterloo to Euston due to train cancellation
14/08/13	Taxi from Milton Keynes Central to DRS site - No alternative means of transport

Head of Media

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL
			41.50		41.50
			118.45		118.45
				231.60	231.60
				181.20	181.20
				453.40	453.40
				15.20	15.20
				446.40	446.40
0.00	0.00	0.00	159.95	1,327.80	1,487.75

Date	Details
28/03/13	Flight from Kuwait to Doha during the Mayor Official Visit to the Gulf. This flight was refunded with a cancellation fee of £41.50
12/04/13	Change of flight time from Dubai to Doha during the Mayor Official Visit to the Gulf
15/04/13	Accommodation costs from 13/04/13 to 15/04/13 in Dubai during the Mayor Official Visit to the Gulf
15/04/13	Accommodation costs from 15/04/13 to 16/04/13 in Abu Dhabi during the Mayor Official Visit to the Gulf
18/04/13	Accommodation costs from 16/04/13 to 18/04/13 in Dubai during the Mayor Official Visit to the Gulf
18/04/13	Lunch at Emirates Towers Hotel in Dubai during the Mayor Official Visit to the Gulf. Cost was equally proportioned between six members of the Mayoral team
23/04/13	Accommodation costs from 18/04/13 to 21/04/13 in Doha during the Mayor Official Visit to the Gulf

Assistant Director - Intelligence and Analysis

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL
				116.83	116.83
0.00	0.00	0.00	0.00	116.83	116.83

Date	Details
27/06/13	Accommodation cost in Barcelona while attending ICity meetings

Assistant Director - Health and Communities

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL
			1,012.91		1,012.91
	66.00				66.00
			20.10		20.10
				10.00	10.00
			21.00		21.00
				5.49	5.49
		2.10			2.10
		2.10			2.10
		2.10			2.10
		2.70			2.70

Date	Details
20/06/13	Return flights from London to Shanghai 30/06/13 - 05/07/13 for Dao Xiang conference
29/06/13	Taxi from Hever Castle to Heathrow - Shanghai Conference
02/07/13	Taxi from Airport to Hotel - Shanghai conference
02/07/13	Breakfast at Hotel - Shanghai Conference
05/07/13	Taxi from Hotel to Airport following Shanghai conference
01/07/13	Coffee meeting with Health Lead at GSK
14/08/13	Travel from London Bridge to Victoria - NHS Meeting
14/08/13	Travel from Victoria to Paddington - NHS Meeting
21/08/13	Travel from Victoria to London Bridge - NHS England
22/08/13	Travel from West Finchley to London Bridge - Meeting with CCG

	2.70				2.70	22/08/13	Travel from London Bridge to West Finchley - Meeting with CCG
	2.10				2.10	28/08/13	Travel from London Bridge to Kennington - Managers training half day
	2.10				2.10	28/08/13	Travel from Kennington to London Bridge - Managers training half day
	2.10				2.10	04/09/13	Travel from Southwark to Paddington - Meeting for Health Commission
	2.10				2.10	04/09/13	Travel from St James Park to London Bridge - Meeting for Health Commission
	2.10				2.10	05/09/13	Travel from London Bridge to St James Park - NHS Meeting
	2.10				2.10	05/09/13	Travel from St James Park to London Bridge - NHS Meeting
10.00					10.00	07/09/13	Taxi from Chislehurst to home from Macmillan cancer dinner
	2.10				2.10	17/09/13	Travel from London Bridge to Bond Street - Women in Health
	2.10				2.10	17/09/13	Travel from Bond street to London Bridge - Women in Health
	2.10				2.10	18/09/13	Travel from London Bridge to Bond Street - Kings Fund
	2.10				2.10	18/09/13	Travel from Bond street to London Bridge - Kings Fund
	2.10				2.10	18/09/13	Travel from London Bridge to South Kensington - V&A Exhibition
	0.70				0.70	18/09/13	Travel from South Kensington to Leicester Square - Dinner meeting
10.00					10.00	18/09/13	Taxi from Chislehurst to home for Health dinner
0.00	86.00	35.50	1,054.01	15.49	1,191.00		

Programme Director, Team London and Sustainable Development Manager

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL	Date	Details
		7.30			7.30	17/06/13	Travel from London Bridge to Bond Street and return - Meet with Summer Streets
		7.30			7.30	10/07/13	Travel from London Bridge to St James Park and return - meet with TfL at Windsor House
0.00	0.00	14.60	0.00	0.00	14.60		

Executive Director of Development, Enterprise and Environment

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL	Date	Details
		13.18			13.18	29/07/13	Travel from London Fenchurch Street to Laindon to visit London Gateway port and logistic park on 30.07.13
0.00	0.00	13.18	0.00	0.00	13.18		

Assistant Director - Environment

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL	Date	Details
		34.00			34.00	12/03/13	Return travel from London to Heathrow to attend meeting at Heathrow Airport
	10.00				10.00	12/03/13	Taxi from Heathrow to Venue - No other means of transport
0.00	10.00	34.00	0.00	0.00	44.00		

Assistant Director - Regeneration

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL	Date	Details
	40.00				40.00	09/09/13	Travel from SE19 to London Bridge - return to office following the meeting at Crystal Palace - meeting overrun
0.00	40.00	0.00	0.00	0.00	40.00		

Assistant Director - Group Finance

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL	Date	Details
		2.10			2.10	18/06/13	St James' - London Bridge, meeting at TfL
		4.20			4.20	24/06/13	London Bridge - St James' and return, meeting at TfL
		4.20			4.20	17/07/13	London Bridge - St James' and return, meeting at TfL and Treasury
		2.10			2.10	18/07/13	London Bridge - St James', meeting at TfL
		2.10			2.10	19/07/13	St James' - Monument, meeting at TfL
		2.10			2.10	01/08/13	London Bridge - St James', meeting at TfL
		4.20			4.20	06/08/13	London Bridge - St James', meeting at TfL
		2.10			2.10	14/08/13	London Bridge - Green Park meeting at LPFA
		4.20			4.20	19/08/13	London Bridge - St James' and return, meeting at TfL
		4.20			4.20	21/08/13	London Bridge - Westminster and return, meeting at Treasury
0.00	0.00	31.50	0.00	0.00	31.50		

European Programme Director

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL	Date	Details
		63.24			63.24	26/06/13	Travel from London Paddington to Cardiff Central to attend the quarterly meeting of UK ERDF Managing Authorities on 18/07/13
		72.93			72.93	17/07/13	Travel from London St Pancras to Sheffield for meeting with Department for Work and Pensions on 31.07.13
0.00	0.00	136.17	0.00	0.00	136.17		

Executive Director of Housing and Land

Taxi Invoices	Taxi Expense Claims	Other Domestic Travel	Foreign Travel	Other Expenses	TOTAL	Date	Details
		4.30			4.30	14/08/13	Travel from London Bridge to Crystal Palace and Return -meeting at Crystal Palace
		5.40			5.40	27/08/13	Travel from Monument to LCA DLR and return to London Bridge - Meeting with London City Airport
		6.50			6.50	29/08/13	Travel from Kennington to Barking and return to Fenchurch Street - Housing Investment Board Meeting
		9.70			9.70	30/08/13	Travel from London Bridge to East Croydon and return - for meeting with LB Croydon Officers
0.00	0.00	25.90	0.00	0.00	25.90		

No expense claims were made by the following officers between 01 September 2013 to 31 October 2013:

Private Office

Deputy Mayor for Education and Culture
 Advisor for Olympic and Paralympic Legacy
 Senior Adviser - Mentoring
 Cycling Commissioner
 Senior Advisor for Team London, Volunteering, Charities & Sponsorship

Assembly & Secretariat

Head of Assembly External Relations
 Head of Scrutiny and Investigation
 Head of Committee and Member Services

External Affairs

Assistant Director - London Engagement
 Head of Public Liaison and Community
 Commercial Director

Community & Intelligence

Head of Paid Service & Executive Director, Communities and Intelligence
 Head of Education and Youth
 Head of Governance and Resilience
 Programme Director Team London

Development & Environment

Assistant Director - Business and Enterprise
 Head of Transport
 Assistant Director Capital Projects and Design
 Assistant Director - Planning

Resources

Executive Director - Resources
 Head of Financial Services
 Head of Technology Group
 Assistant Director - Human Resources & Organisational Development
 Head of Facilities Management

Assistant Director - Programme Policy and Services
 Head of Area, North East London
 Head of Area, North West London
 Assistant Director - Strategic Projects and Property
 Head of Area, South London